Contract Overview	
Contract Type	Amendment to Consultant Services Contract
Contract Title	E-rate Program Consulting Services
Method of Procurement	RFP
	On April 15, 2019, the Office of Procurement Services issued RFP 2000002813 for the provision of E-rate Program Consulting Services. Five (5) proposals were received. Funds for Learning LLC was the top ranked vendor and awarded a contract on August 12, 2019.
Contract	https://www.fairfaxcounty.gov/cregister/ContractDetails.aspx?contractNumber=4400009334
Vendor Name	Funds for Learning LLC

Contract Summary	
Description of Services	The Contractor provides consulting services for the E-rate Program.
Contract Start Date	August 12, 2019
Contract End Date	August 31, 2026
Initial Term of Contract	Five (5) Years
Contract Renewals	One (1) one year
Total Contract Value	$352,662
Annual Value	$50,380
Funding Source	School Operating
Pricing Structure	Firm fixed annual fee and hourly rates
Contract Terms	FCPS Standard contract terms apply

Strategic Alignment	
Sponsor	Gautam Sethi, chief information technology officer
Strategic Plan Goal	☐ Goal 1 - Strong Start: PreK-12 ☐ Goal 2 - Safe, Supported, Included, and Empowered ☐ Goal 3 - Academic Growth and Excellence ☑ Goal 4 - Equitable Access and Opportunity ☑ Goal 5 - Leading for Tomorrow's Innovation

Department	Information Technology
Description of Need	FCPS has an ongoing need for E-rate consulting services to assist FCPS with filing annual application forms to the Universal Services Administrative Company (USAC). USAC is governed by the Federal Communications Commission (FCC). Consulting services include form submittals, invoice analysis, and audit responses. Asset tracking software is included in the annual service fee.
Background Information	E-rate (Telecommunications Act of 1996 Snowe Rockefeller Exon Kerrey amendment), also known as the Universal Service Fund, is a federal program (through the FCC). FCPS has participated in the E-rate program since its inception in 1996. This program provides FCPS the opportunity to receive discounts for specific telecommunications products and services provided by vendors. FCPS currently uses a consultant to support E-rate filings and audits. FCPS receives approximately $2M in annual reimbursements through the E-Rate program.

Amendment Detail	
Description of Contract Change	This amendment is to renew the contract for one additional year effective September 1, 2026 to August 31, 2027.
Annual Value of Change	$33,125
Total Contract Value of Change	$33,125

Compliance and Reviews			
Cybersecurity Review	☑ Yes	☐ No	☐ Not applicable
IT Review	☑ Yes	☐ No	☐ Not applicable
Legal Review	☐ Yes	☐ No	☑ Not applicable
Risk Management Review	☐ Yes	☐ No	☑ Not applicable